



Project Accountant

About Us

Aulick Engineering is a woman-owned small business that provides engineering design and construction management services for transportation projects. Aulick provides quality professional services to airports, DOTs, municipalities, engineering firms, and commercial developers around the southeast.

Aulick Engineering offers team members the opportunity to grow at their own pace without being boxed into a typical role. Our closely-knit team will work directly with you to provide a challenging, rewarding, and hands-on experience in all aspects of our work. Aulick Engineering strives to provide a workplace where hard work is recognized and rewarded while still encouraging a healthy work-life balance. Our team members are kind, resourceful, respectful, and trustworthy and we are looking for others who share those values.

Job Description

We are currently looking for a Project Accountant to work in our Atlanta, GA or Columbia, SC office; there is potential for remote work for the right candidate. The ideal candidate should possess a desire to work for a fast-paced, growing, “never a dull moment” business and meet the qualifications listed below.

Qualifications

- Bachelor’s degree in Accounting, Finance, or a related field
- 2-5 years of experience in project accounting or a related role, preferably in the A/E/C industry
- Familiarity with accounting software such as Deltek Ajera, Deltek Vision, or similar platforms is a plus
- Basic understanding of project-based accounting principles
- Excellent attention to detail and strong analytical skills
- Ability to prioritize tasks and manage time effectively to meet deadlines
- Proficient in Microsoft Office Suite, including working knowledge of Excel
- Knowledge of bookkeeping and accounting best practices, laws, standards, and state/national regulations, including Generally Accepted Accounting Principles (GAAP) and Federal Acquisition Regulations (FAR)

Responsibilities

- Assist with the project invoicing process, working closely with Project Managers to ensure invoices are accurate and compliant with contract terms
- Setup new projects in Deltek Ajera, including budgets and billing structures
- Input upcoming projects into Deltek Ajera to maintain an accurate backlog and support forecasting and resource allocation
- Assist in gathering and reviewing project data for FAR audits and supporting the incorporation of audited overhead rates into Deltek Ajera
- Coordinate with Staff Accountant to monitor and update P&L statements as needed



- Support Operations Manager and Project Managers with project health reviews, focusing on budget performance and other applicable financial reviews and reports
- Help prepare monthly and quarterly project reports, reviewing profitability and projections
- Assist Project Managers in preparing fee proposals for new project opportunities
- Monitor and assist in clearing WIP, ensuring timely recognition of revenue and costs
- Assist with certified payroll preparation and project billing rates during the contracting process
- Help ensure accurate project time and expense entries, maintaining smooth input and flow to GL accounts

Benefits

- Medical insurance
- Vision and dental insurance
- Healthcare and dependent care flexible spending accounts (HSA and FSA)
- Employer-paid short-term and long-term disability coverage
- Employer-paid life insurance and AD&D insurance
- 401k program with company match
- Discretionary time off
- Ten (10) paid holidays
- Fitness membership reimbursement
- Flexible hours and work-from-home days (remote opportunities available)
- Company-provided equipment, including laptop and cell phone

Equal Opportunity Employer

Aulick Engineering is an Equal Employment Opportunity (EEO) employer and welcomes all qualified applicants. Applicants will receive fair and impartial consideration without regard to race, sex, religion, national origin, age, sexual orientation, disability, veteran status, genetic data, or other legally protected status.

Want to Learn More?

If you are interested in learning more about this opportunity, please submit your resume to hr@aulickengineering.com.